MCO 260 Gub. 2/6s.

HOSPITAL EQUIPMENT NOTE

ACCIDENT AND EMERGENCY DEPARTMENT

22

MINISTRY OF HEALTH : SCOTTISH HOME AND HEALTH DEPARTMENT
LONDON : HER MAJESTY'S STATIONERY OFFICE
JANUARY 1965 PRICE 6s. 0d. NET

Accident and Emergency Department

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I. Scope

This Equipment Note gives guidance on the basic equipment requirements for an Accident and Emergency Department. It is intended to be read in conjunction with Hospital Building Note No. 22 which relates to the design of an Accident and Emergency Department in a district general or teaching hospital.

II. General Considerations on the Use of Equipment Notes

Equipment Note No. 1 (Equipping a Hospital Building) provides an introduction to the series of departmental Equipment Notes, advice on their application and guidance on the task of preparing equipment schedules for individual building projects. This departmental Equipment Note is intended to be used within the general planning framework set out in Hospital Equipment Note No. 1 and in the manner described therein.

The following method of classifying equipment, which is explained in more detail in Hospital Equipment Note No. 1, is used throughout this Note:

The term " equipment " covers all items necessary for the functioning of the hospital and includes both non-technical (e.g. furniture) and technical equipment. Short-term consumable supplies such as fuel, stationery, food, drugs and dressings are not included.

Equipment is classified into three groups:

Group I: items usually supplied and fixed by the contractor for the works.

Group II: items having a permanent or semi-permanent location and having a significant effect on space and/or structural requirements:

(*a*) those supplied by the hospital authority and fixed by the contractor for the works;

(*b*) those supplied by the hospital authority and put in position by them or on their instructions outside the general construction contract.

Group III: smaller items, usually storage items, supplied and put in position by the hospital authority.

III. Special Considerations in Respect of this Note

The equipment detailed in this Note is regarded as generally suitable for the department described in Building Note No. 22 and has been listed in room (or space) sequence conforming to the Building Note. The lists have been compiled to conform with the sizes and functions of the departments as described in Building Note No. 22, depending on the total number of patients in a 3-hour peak period or, in the case of the orthopaedic clinic, the number of doctor sessions. As in Building Note No. 22, it is assumed that only minor surgical work will be carried out in the operating theatres and accordingly equipment is provided for this purpose only.

Some fixed items of equipment (Group I) have already been mentioned (and costed) in the Building Note, but it has been thought useful to include them again in the Equipment Note, which represents the results of a comprehensive review of the requirements. Reference should, however, be made to the Building Note—Part V, Engineering Services—for further information on the mechanical services and electrical installation. Structural elements, floor coverings, non-specialised heating and lighting fittings and similar items which are basic to any building are not included in the Equipment Note; neither are window blinds and window curtain tracks since the requirements may vary with local circumstances.

Throughout the schedule, for the sake of uniformity, references to towel dispensers are associated with disposal bins for paper towels. Suitable adjustments will need to be made where other types of towel are used.

It is for individual hospital authorities to make rules about smoking in the hospitals under their control and management (see Ministry Memorandum H.M.(63)43) and accordingly no reference is made to ashtrays or to smoking throughout this Note.

IV. Cost

Guidance on the cost of equipping an Accident and Emergency Department to the standard shown in this schedule is given against the list of equipment for each room. Departmental cost summaries are shown in the Appendix to the Note. In using these cost figures the considerations referred to in Section IV of Equipment Note No. 1 should be borne in mind.

The cost figures in this schedule and in the Appendix are related only to Group II and Group III equipment. As a matter of convenience, Group I items of a specialised nature are listed in each room schedule, but these have already been taken into account in the cost allowance for construction (including engineering), in the appropriate Cost Note in Appendix E to Hospital Building Note No. 2.

V. List of Rooms, etc.

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(*e*) Treatment room for orthopaedic and fracture clinic 41

(*f*) Fitting room for surgical appliances 42

(*g*) Clean and dirty utility rooms 42

(*h*) Research room 42

(*i*) Tea bar 42

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VI. Schedule of Equipment

A. Basic Accommodation

(*a*) DEPARTMENTAL ACCOMMODATION

(i) *Entrance for stretcher patients*

Equipment—Nil.

(ii) *Entrance for ambulant patients*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Cost Guide (excluding Group I)	£—	

(iii) *Reception office and discharge office*

		Total number of patients in 3-hour peak period			*Notes*
		60	110	160	
Basic List					
Group I:	Counter, with drawer and shelf space	As reqd.	As reqd.	As reqd.	At least 4 ft. of counter should be provided for each clerk. Drawers and shelf space should be adequate for appointment books and current records.
	Clock, electric	1	1	1	
	Telephone	1	1	1	For each clerk.
	Socket outlet, twin	1	1	1	
	Board, notice	1	1	1	
Group IIb:	Chair, or stool, clerk's	1	2	3	
	Desk, typist's	1	2	2	
	Cabinet, filing, 4-drawer	1	1	1	
	Cabinet, card index	1	1	1	
	Locker, clothes	1	2	3	
Group III:	Bin, waste paper	1	2	3	
	Desk set	1	2	3	E.g. pen stand, blotting pad, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£50	£80	£90	
Additional List					
Group III:	Typewriter	1	2	2	
	Cost Guide (additional list)	£45	£90	£90	

(iv) *Porters' room or station*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	This room will probably be used by members of the ambulance crew.
	Telephone	1	
Group IIb:	Table, small or wall desk	1	
	Chair, upright, small..	2	
	Chair, semi-easy, arm	2	
	Cupboard, storage	1	
Group III:	Bin, litter	1	
	Cost Guide (excluding Group I)	£50	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(v) *Trolley and wheelchair store or area*

		Total number of patients in 3-hour peak period			*Notes*
		60	110	160	
Basic List					
Group IIb:	Trolley, patient's	4	5	8	B.S. 1962.
	Wheelchair	6	8	12	
	Trolley, examination/accident ..	2	3	4	NOTE: The numbers of trolleys shown in this section represent the total requirements for the whole department, wherever they are kept. It may be necessary, depending on local circumstances, to depart from the numbers shown, in which case any further requirements should be treated as "Additional".
	Cost Guide (excluding Group I)	£830	£1,180	£1,665	

(vi) *Waiting areas*

This list represents the requirements for both main waiting and sub-waiting areas except for the sub-waiting area of the Orthopaedic Clinic which is provided for in section (*d*) (*v*) on page 33.

		Total number of patients in 3-hour peak period			*Notes*
		60	110	160	
Basic List:					
Group I:	Public telephone box or booth ..	As reqd.	As reqd.	As reqd.	These should be sited in or adjacent to the main waiting space.
	Clock, electric	1	1	1	
	Board, notice	1	1	1	
Group IIb:	Seating	25	50	75	A variety of chairs of matching design, upright and easy, with and without arms, should be provided. If a tea bar is provided the appropriate type of chair for use with the tables provided will need to be taken into account.
	Stand, umbrella	2	4	6	
	Table	4	6	9	
Group III:	Bin, waste or litter	3	6	9	
	General decorative features ..	As reqd.	As reqd.	As reqd.	E.g. plant trough, pictures, vases, etc.
	Cost Guide (excluding Group I)	£210	£395	£585	

Tea Bar (if required—See Additional Accommodation)

(vii) *Patients' lavatories*

Equipment is shown below on a unit basis.

		Quantity	*Notes*
Basic List			
Group I:	W.C. suite	1	
	Shelf	1	
	Grab rail	2	
	Fitting, toilet paper	1	
	Hook, clothes..	2	
	Urinal stall (as required)	1	
	Basin, lavatory	1	
	Dispenser, soap	1	
	Mirror	1	
Group IIa:	Dispenser, towel	As required	B.S. 1439. Number will depend on the planning of the groups.
Group IIb:	Bin, disposal, for paper towels	As required	Number will depend on the planning of the groups.
	Bin, pedal operated (as required)	1	
Group III:	Brush, lavatory and holder	1	
	Cost Guide (excluding Group I)	£3	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(viii) *Interview room*

This room may also be used as a waiting room for relatives in distress.

		Quantity	Notes
Basic List			
Group I:	Telephone	1	
Group IIb:	Desk, or table	1	
	Chair, desk	1	
	Chair, upright, small	2	
	Chair, semi-easy, arm	2	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£50	

(ix) *Staff accommodation*

(*a*) *Staff lavatories*

The sanitary facilities for doctors and nurses can generally be sited adjacent to the theatre staff changing rooms (see (*b*) Minor operating theatre suite and plaster room (vi) changing rooms for theatre staff, page 19). It may be convenient to provide some staff lavatories elsewhere. Sanitary facilities should be provided on the basis indicated on page 8 of Hospital Building Note No. 22. The equipment is shown below on a unit basis.

		Quantity	Notes
Basic List			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Shelf	1	
	Hook, clothes	As required	
	Urinal stall (as required)	1	
	Basin, lavatory	1	
	Dispenser, soap	1	
Group IIa:	Dispenser, towel	As required	B.S. 1439. Number will depend on the planning of the group.
Group IIb:	Bin, disposal, for paper towels	As required	Number will depend on the planning of the group.
	Bin, pedal operated (as required)	1	
	Locker, small	1	For personal possessions. One locker for each member of the staff.
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£6	

(*b*) *Duty doctors' room*

		Total number of patients in 3-hour peak period			Notes
		60	110	160	
Basic List					
Group I:	Mirror	1	1	1	
	Socket outlet, twin	1	1	1	
	Telephone	1	1	1	
	Basin, lavatory	1	1	1	
	Dispenser, soap	1	1	1	
Group IIa:	Dispenser, towel	1	1	1	B.S. 1439.
Group IIb:	Desk or table	1	1	1	
	Chair, desk	1	1	1	
	Chair, upright, small	2	3	3	
	Chair, easy	1	2	2	
	Wardrobe	1	1	1	Or hanging cupboard.
	Divan	1	1	1	Or couch, or settee.
	Mattress	1	1	1	Or couch, or settee.
	Bin, disposal, for paper towels	1	1	1	
	Bookcase or shelf	1	1	1	
Group III:	Bin, waste paper	1	1	1	
	Desk set	1	1	1	E.g. pen stand, blotting pad, etc., according to individual requirements.
	Lamp, reading	1	1	1	
	Heater, electric	1	1	1	
	Cost Guide (excluding Group I)	£120	£135	£135	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(ix) *Staff accommodation* (*continued*)

(*c*) *Sister's room*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
	Hook, clothes	2	
	Mirror	1	
	Telephone	1	
	Socket outlet, twin	1	
Group IIb:	Bookcase	1	
	Chair, desk	1	
	Chair, semi-easy	1	
	Chair, upright, small	2	
	Cupboard, storage, lockable	1	
	Desk	1	
	Table, side, small	1	
	Safe, small	1	For patients' valuables.
Group III:	Bin, waste paper	1	
	Desk set	1	As required, e.g. pen stand, blotting pad, etc.
	Rack, stationery	1	Unless incorporated in the desk or cupboard.
	Cost Guide (excluding Group I)	£140	

(*d*) *Nurses' duty room*

		Total number of patients in 3-hour peak period			*Notes*
		60	110	160	
Basic List					
Group I:	Hook, clothes	As reqd.	As reqd.	As reqd.	
	Socket outlet, twin	1	1	1	
	Telephone	1	1	1	
	Board, notice	1	1	1	
Group IIb:	Table	1	1	1	
	Table, occasional	1	1	1	
	Chair, upright, small	2	3	3	
	Chair, semi-easy	2	2	2	
Group III:	Bin, waste paper	1	1	1	
	Desk set	1	1	1	As required, e.g. pen stand, blotting pad, etc.
	Heater, electric	1	1	1	
	Cost Guide (excluding Group I)	£50	£55	£55	

(*e*) *Consultants' office*

This room should be capable of use as a small tutorial room.

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard	As required	
	Illuminator, X-ray film, double	1	
	Telephone	1	
	Chalkboard	1	
	Socket outlet, twin	1	
	Hook, clothes	As required	
Group IIb:	Desk	1	
	Chair, desk	1	
	Chair, upright, small	6	
	Chair, easy	2	
	Table, side	1	
	Bookcase	1	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, correspondence trays, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£105	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(x) *Resuscitation room*

		Quantity	Notes
Basic List			NOTE: Patient's trolleys are shown in Trolley Store (*a*) (*v*). It is assumed that facilities for mobile X-ray will be provided from the X-ray Dept.
Group I:	Sink	1	
	Basin, lavatory, with elbow action taps	1	
	Drinking water point	1	
	Dispenser, soap	1	
	Shelf, writing	1	
	Spotlight, adjustable	1	Ceiling or wall mounted.
	Illuminator, X-ray film, double	1	
	Socket outlet, twin (sparkless)	3	With indicating light.
	Socket outlet, single (sparkless)	1	
	Socket outlet, for X-ray apparatus (sparkless)	1	
	Piped oxygen and suction connectors	As required	
	Telephone	1	
	Storage, cupboard and shelves	As required	Cupboards for storing trolleys for sterile and used supplies, stools and other equipment.
	Cabinet, poison identification and antidote	1	
	Cupboard, D.D.A.	1	B.S. 2881.
	Clock, electric	1	With sweep second hand.
	Hook, clothes	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Container for patient's clothes	If required	Unless provided on patient's trolleys.
	Trolley, resuscitation	2	For resuscitation equipment.
	Trolley, dressing	2	B.S. 3236.
	Bin, disposal, or paper sack holder	3	
	Bin, disposal, for paper towels	1	
	Chair, upright or stool	2	
	Intermittent positive pressure machine	1	
	Stand, soiled linen	1	
Group III:	Unit, pipeline, flowmeter and facepiece	1	
	Unit, pipeline, suction and suction apparatus	1	
	Defibrillator	1	
	Pacemaker, external	1	Associated with defibrillator.
	Electrocardiograph, single channel, transportable	1	
	Martin's pump	1	
	Torch, hand	1	
	Diagnostic set	1	
	Hammer, patella	1	
	Fork, tuning	1	
	Tourniquet	1	
	Sphygmomanometer	2	B.S. 2744.
	Stethoscope	2	
	Oxygen giving set	2	
	Desk set	1	E.g. pen stand, blotting pad, etc., according to individual requirements.
	Cost Guide (excluding Group I)	£1,510	
Dirty lobby or bay (if resuscitation room is not near the sluice room)			
Basic List			
Group I:	Slop sink or drainer	1	
	Cost Guide (excluding Group I)	£—	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(xi) *Examination and treatment rooms/cubicles*

These may be of the larger type for the reception of primary accident and emergency admissions or of smaller dimensions for daily dressings and treatment of minor injuries (see Hospital Building Note No. 22, pages 9 and 10). Resultant variations in equipment requirements have been noted in the list below.

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow action taps ..	1	Where possible this should be shared between cubicles.
	Storage, cupboard	As required	In the larger type rooms; for sterile packs and clean supplies and for used supplies. Trolleys may be used as an alternative.
	Piped oxygen and suction connectors ..	As required	
	Socket outlet, twin	2	With indicating light.
	Socket outlet, single	1	For general purposes.
	Spotlight, adjustable	1	Wall or ceiling mounted.
	Illuminator, X-ray film	As required	Two or three shared between rooms.
	Clock, electric..	1	Within the general area and to serve all examination and treatment rooms/cubicles.
	Shelf, writing	1	
	Dispenser, soap	1	
	Hook, clothes..	As required	
	Mirror	1	
	Fitment, cubicle curtains	As required	In the smaller type cubicles.
Group IIa:	Dispenser, towel	1	B.S. 1439.
	Dispenser, paper couch cover	As required	
	Rack, stationery	1	Wall-mounted.
	Sphygmomanometer	1	Wall-mounted.
Group IIb:	Chair, upright, small..	1	For ambulant patients.
	Stool	1	For doctor.
	Bin, disposal, for paper towels	1	
	Bin, disposal, for paper couch covers ..	As required	
	Bin, disposal, or paper sack holder ..	1	
	Trolley, dressing	1	
	Couch, examination	As required	B.S. 2838.
	Steps, couch	As required	
Group III:	Bin, waste paper	1	
	Desk set	1	E.g. pen stand, blotting pad, correspondence trays, etc., according to individual requirements.
	Curtains, cubicle	As required	
			NOTE: It has been assumed that piped oxygen and suction will normally be available. Associated suction and oxygen equipment has been included in the Departmental items on page 14. Patients' trolleys, which may be needed in the larger type rooms, have been shown under (*a*) (*v*) Trolley and wheelchair store.
	Cost Guide (excluding Group I)	£75 £65	*For cubicles* } Plus £26 when examination couches *For rooms* } are provided.

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(xii) *Clean utility room*

		Quantity	Notes
Basic List			
Group I:	Cupboard, heated	1	For warming solutions and dressings.
	Basin, lavatory, with elbow action taps	1	
	Dispenser, soap	1	
	Storage cupboards	As required	For pharmaceutical supplies and for sterile packs and syringes, etc. Parking space for several trolleys is needed under the worktop area or under some of the cupboards.
	Worktop	1	
	Socket outlet, twin	1	
	Hotplate, electric	1	
	Cupboard, D.D.A.	1	B.S. 2881. With indicating light in parallel with similar light in Sister's room.
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Refrigerator, small	1	For storage of drugs.
	Bin, disposal, for paper towels	1	
	Bin, pedal operated, or paper sack holder	1	
	Cost Guide (excluding Group I)	£30	
Additional List			
Group IIb:	Dispenser, syringe	1	
	Cost Guide (additional list)	£9	

(xiii) *Dirty utility room*

		Quantity	Notes
Basic List			
Group I:	Sink, with elbow action taps	1	
	Draining board	1	
	Worktop	1	
	Dispenser, soap	1	
	Socket outlet, single	1	
	Storage shelves	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated, or paper sack holder	3	For used syringes (disposable) and soiled dressings.
	Stand, soiled linen collection	2	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£20	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(xiv) *Sluice and test room*

Basic List		*Quantity*	*Notes*
Group I:	Bedpan washer and disinfector with automatic control	1	Or disposal unit if disposable bedpans are used.
	Sink, laboratory	1	Or sink with slab.
	Dispenser, soap	1	
	Storage cupboard	As required	For sputum and vomit containers and bedpans.
	Storage cupboard, ventilated	1	For specimens.
	Racks, drainage	As required	I.e. for test tubes.
	Worktop	1	With acid resistant surface and with cupboards above and below.
	Socket outlet, single	1	
	Sink, slop	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, pedal operated	2	
	Bin, disposal, for paper towels	1	
	Cabinet, urine test, complete	1	
Group III:	Bedpan	4	B.S. 2588 } Disposables may be preferred.
	Bottle, urine	10	B.S. 3215 } Disposables may be preferred.
	Bowl, vomit	6	
	Chamber, child's	2	
	Glass, specimen	12	
	Receptacle, specimen collecting	8	
	Washbowl	2	
	Cost Guide (excluding Group I)	£35	
Adjoining lavatory			
Group I:	W.C. suite	1	With facilities for specimen collection.
	Basin, lavatory	1	
	Dispenser, soap	1	
	Hook, clothes	1	
	Shelf	1	
	Mirror	1	
	Grab rail	2	
	Fitting, toilet paper	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
Group III:	Brush, lavatory, and holder	1	
	Cost Guide (excluding Group I)	£2	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(xv) *Cleansing room*

		Quantity	*Notes*
Basic List			
Outer area			
Group I:	Sink, deep type	1	
	Footbath	1	
	Dispenser, soap	1	
	Hook, clothes	2	
	Storage shelf	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Stand, soiled linen	1	
	Chair, upright, small	2	
	Table, small	1	
	Cost Guide (excluding Group I)	£20	
Shower area			
Group I:	Shower, fitment	1	At shoulder height, thermostatically controlled.
	Hand spray	1	
	Shelf	1	
	Soap rack or holder	1	
	Hook, clothes	2	
	Fitment, curtains, screening (shower)	1	
	Towel rail	1	
Group IIb:	Stool or bench	1	
Group III:	Curtains (shower)	As required	
	Cost Guide (excluding Group I)	£5	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

(xvi) *Storage*

As indicated in the Building Note, provision will be needed within the department for the day-to-day stock of linen and disposable items such as paper couch covers, towels, etc., and expendable items. The following equipment will, therefore, be needed, but siting and requirements will be dependent on planning. One heated storage cupboard should be planned near the stretcher entrance lobby for blankets and pillows belonging to the ambulance service.

		Quantity	*Notes*
Basic List			
Group I:	Storage cupboard(s) to accommodate trolleys	As required	
	Racking over cupboard(s)	As required	For linen, blankets, etc.
Group IIb:	Trolley, clean linen	2	
Group I:	Shelves or racking	As required	For equipment, expendable items, etc.
	Hooks, fitments, etc.	As required	
Group III:	Ladder, step	1	B.S. 1893. If required.
	Cost Guide (excluding Group I)	£45	

(xvii) *Cleaners' room*

		Quantity	*Notes*
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Storage	18 cu. ft.	For day-to-day stock of cleaning materials, etc.
	Racks, pegs or hooks	As required	For implements.
	Storage cupboard, lockable, small	As required	For handbags and personal belongings.
Group IIb:	Trolley, domestic, small	2	
	Holder, paper sack	1	
Group III:	Cleaner, vacuum	1	B.S. 3028.
	Scrubber/polisher, electric	1	B.S. 3456.
	Cleaning utensils	As required	
	Cost Guide (excluding Group I)	£150	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

DEPARTMENTAL ITEMS

Generally, items are shown throughout the list in the rooms where they will normally be found in the department. In addition, the items set out below relate to the departmental accommodation as a whole, listed under (*a*) Linen, (*b*) General items and (*c*) Central Sterile Supply Department items.

The items under (*a*) will probably be supplied from the Central Linen services and the quantities shown (and cost) are intended to give guidance on the quantities required in the rooms which are listed under (*a*) Departmental Accommodation, but the total quantities held in the Central Linen Department will depend on various factors.

The items listed under (*c*) will be obtained from the Central Sterile Supply Department. Therefore an assessment of the basic requirements (and cost) for section (*c*) Departmental Accommodation, on the scale provided in the Equipment Note has not been made, but quantities will be shown in the Equipment Note for a C.S.S.D. in due course. The list is intended to give an indication of the type and variety of items which it has been assumed will be obtained from the C.S.S.D. The cost of these items will also be included under the C.S.S.D.

	Total number of patients in 3-hour peak period			*Notes*
Basic List	60	110	160	
(*a*) *Bedding and Linen*				
Group III: Blanket	24	30	36	
Case, pillow	24	30	36	
Gown, surgeon's	20	30	40	
Bag, soiled linen	6	6	6	
Towel, bath	12	24	24	
Towel, hand	24	24	24	
Cost Guide	£85	£115	£135	
(*b*) *General items*				
Group I: Directional signs, door labelling/numbering	As reqd.	As reqd.	As reqd.	
Incinerator(s) for toilets	As reqd.	As reqd.	As reqd.	
Group IIa: First aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As reqd.	As reqd.	As reqd.	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Dispenser, mask	1	1	1	
Lantern, battery operated	As reqd.	As reqd.	As reqd.	See Ministry of Health, Hospital Technical Memorandum No. 11 on Emergency Electrical Services.
Group IIb: Dispenser, tubular bandage	As reqd.	As reqd.	As reqd.	
Rug	As reqd.	As reqd.	As reqd.	The requirements will vary according to local circumstances.
Door mat	As reqd.	As reqd.	As reqd.	
Footrest	2	2	2	
Group III: Albuminometer	1	1	1	
Apron	4	4	4	
Blanket, electric	1	1	1	
Clipper, hair	1	1	1	
Comb, dressing	2	3	4	
Comb, fine tooth	2	3	4	
Cover, pillow, plastic	24	30	36	
Crutches, various	As reqd.	As reqd.	As reqd.	Unless Fracture Clinic is provided.
Diagnostic set	5	7	8	
Fork, tuning	5	7	8	
Glass, medicine	6	9	12	B.S. 3221.
Haemoglobinometer	1	1	1	
Hammer, patella	5	7	8	
Lamp, head	2	2	3	
Loupe, binocular	1	1	1	
Magnet, eye	1	1	1	
Magnifier, hand	1	1	1	
Measure, 1 pint.	2	3	4	
Measure, 2 pint	2	3	4	
Measure, tape	1	1	1	
Mirror, dental	1	2	2	
Mirror and headband	2	3	4	
Mirror, laryngeal	6	7	8	
Pillow	8	10	12	B.S. 1899.
Razor, safety	2	3	4	
Splint, miscellaneous	As reqd.	As reqd.	As reqd.	
Spray, nose and throat	2	3	3	
Stand, drip	As reqd.	As reqd.	As reqd.	
Stethoscope	5	7	8	
Sticks, walking, various	As reqd.	As reqd.	As reqd.	Unless Fracture Clinic is provided.
Stomach tube, adult and child's	6	8	10	
Thermometer, clinical	6	8	10	B.S. 691.
Thermometer, lotion	2	3	4	
Thermometer, rectal	2	4	4	
Thermometer, wall	1	1	1	
Torch, hand	2	3	4	
Tourniquet	2	3	4	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

DEPARTMENTAL ITEMS (continued)

	Total number of patients in 3-hour peak period			*Notes*
	60	110	160	
Basic List				
(*b*) *General items* (*continued*)				
Group III (*continued*):				
Unit pipeline, flowmeter, and face-piece	3	4	5	From connectors.
Unit pipeline, suction with nozzle	3	4	5	From connectors.
Urinometer	1	1	1	
Window curtains	As reqd.	As reqd.	As reqd.	
Cost guide (excluding Group I)	£585	£705	£815	

	Notes
Basic List	
(*c*) *Central Sterile Supply Department*	The list is intended to give an indication of the type of items which it has been assumed will be obtained from the Central Sterile Supply Department. The cost of these items will be included under the Central Sterile Supply Department.
Group III: Airways	
Ayres " T "	
Bard Parker handles	
Bowls, lotion	B.S. 1823.
Blades, scalpel	B.S. 2982.
Bronchoscopes	
Cardiac arrest sets	
Cannulae	
Catheters, various	
Catheter connectors, Magill	
Catheter mounts, Magill	
Curettes, bone	
Cutters, ring	
Cutting down sets	
Depressors, tongue	
Dishes, kidney	B.S. 1823.
Forceps, artery	
Forceps, aural	
Forceps, bone cutting	
Forceps, bowl, Harrisons	
Forceps, dissecting, rat-toothed	
Forceps, dressing	
Forceps, epilation	
Forceps, foreign body	
Forceps, Magill, introducing	
Forceps, nasal	
Forceps, nasal, Tilley Henkel	
Forceps, sinus	B.S. 3354.
Forceps, Spencer Wells	
Forceps, splinter	
Forceps, sponge holding	B.S. 3039.
Forceps, tongue	
Gags, mouth	
Gallipots	B.S. 1823.
Glasses, specimen	
Holders, needle	
Hooks, aural	
Insufflators	
Introducers, catheter	
Jugs, various	
Laryngoscopes	
Masks, anaesthetic, baby size	
Masks, anaesthetic, child's size	
Measures, graduated	
Measures, 1 pint	
Measures, 2 pint	
Needles, various	
Probes	
Proctoscopes	
Receivers	
Retractors	
Scalpels	
Scissors, dressing, blunt-ended	
Scissors, dressing, sharp-ended	
Scissors, large	
Scissors, stitch	
Scoops, Johnsons	
Scoops, Tarsal Cyst, large	

(*a*) DEPARTMENTAL ACCOMMODATION (continued)

DEPARTMENTAL ITEMS (continued)

	Notes
Basic List	
(*c*) *Central Sterile Supply Department* (*continued*)	
Group III (*continued*):	
Specula, aural	
Specula, nasal	
Syringes, various	
Tracheotomy sets	
Trays, instrument	B.S. 1823.
Tubes, endotracheal	
Tubes, tracheotomy	
Tubes, suction, bronchoscope	
Tubes, suction, oesophageal	
Undines	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM

(i) *Operating theatres*

For each the following:

		Quantity	Notes
Basic List			
Group I:	Piped anaesthetic gases, suction, and oxygen connectors	As required	
	Illuminator, X-ray film, double	1	
	Socket outlet, twin, mains voltage	4	Sparkless type.
	Socket outlet, single, extra low voltage	3	Sparkless type.
	Socket outlet (X-ray apparatus)	1	Sparkless type.
	Clock, electric	1	With sweep second hand.
	Lamp, operating	1	Ceiling mounted.
Group IIb:	Table, operating	1	
	Trolley, dressing	3	B.S. 3236.
	Stool, surgeon's	3	B.S. 3622.
	Stand, bowl, single	2	B.S. 3475.
	Stand, bowl, double	1	B.S. 3475.
	Stand, drip	2	
	Kickabout	2	
	Unit pipeline, flowmeter and facepiece	1	From connectors.
	Unit pipeline, suction and nozzle	1	From connectors.
	Table, instrument	1	
	Stand, mask	1	
Group III:	Sphygmomanometer	1	B.S. 2744.
	Stethoscope	1	
	Thermometer, room	1	
			NOTE: It is assumed that facilities for mobile X-ray unit will be provided from the X-ray Department and that a central reserve of portable suction units, oxygen apparatus, etc., will be held elsewhere in the hospital convenient for general use.
	Cost Guide (excluding Group I)	£930	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

(ii) *Anaesthetic room*

This room will serve both the operating theatres.

		Quantity	*Notes*
Basic List			
Group I:	Sink, with elbow action taps	1	
	Drainer	1	
	Dispenser, soap	1	
	Worktop	As required	
	Storage, cupboard	As required	At high level for materials and instruments.
	Cupboard, heated	1	For warming solutions and dressings.
	Cupboard, medicines and lotions, lockable	1	To accommodate medicine trolley and also for Schedule 1 poisons and reserve stock.
	Cupboard, D.D.A., with internal lighting	1	B.S. 2881. Where it is not feasible to fit a flammable proof light no light should be fitted.
	Lamp, adjustable	1	Ceiling or wall mounted.
	Piped anaesthetic gases, suction and oxygen connectors	As required	
	Socket outlet, twin	3	Sparkless type.
	Signal warning light	1	Over entrance door.
	Clock, electric	1	With sweep second hand.
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Kickabout	1	
	Unit pipeline, flowmeter and facepiece	2	From connectors.
	Stool, anaesthetist's	1	B.S. 3622.
	Trolley, anaesthetist's	2	
	Unit pipeline, suction and nozzle	2	
	Trolley with attachment for 02 cylinder 120 cu. ft.	1	
	Boyles apparatus	2	Type dependent on type of piped supply of anaesthetic gases.
	Portable positive pressure apparatus	1	
Group III:	Sphygmomanometer, table mounting	1	B.S. 2744.
	Stethoscope, bronchial	1	
	Cost Guide (excluding Group I)	£900	
Additional List			
Group IIa:	Dispenser, syringe	1	
	Cost Guide (additional list)	£9	

(iii) *Scrub-up and gowning area*

For each the following:

		Quantity	*Notes*
Basic List			
Group I:	Surgeon's wash trough, with elbow operated tap	1	With two scrub-up positions.
	Dispenser, soap	3	
	Storage shelf	1	For sterile clothing.
Group IIa:	Dispenser, nail brush	1	
	Dispenser, towel	1	B.S. 1439.
	Dispenser, disposable mask	1	
Group IIb:	Trolley, dressing	2	B.S. 3236.
	Bin, disposal, for paper towels	1	
	Bin, pedal operated	1	
	Cost Guide (excluding Group I)	£75	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

(iv) *Sink or disposal room*

		Quantity	*Notes*
Basic List			
Group I:	Sink	1	
	Sink, slop and drainer	1	
	Worktop	As required	
	Hose point	1	
Group IIa:	Dispenser, paper towel	1	
Group IIb:	Holder, paper sack	2	
	Bin, pedal operated	2	
	Bin, disposal, for paper towels	1	
	Stand, soiled linen	1	
Group III:	Bucket, mop	1	B.S. 3034.
	Mop, floor	1	
	Cost Guide (excluding Group I)	£20	

(v) *Sterile supply room*

		Quantity	*Notes*
Basic List			
Group I:	Steam pressure instrument steriliser, small	2	B.S. 3233 (1960). These will only be required in exceptional circumstances in the absence of a C.S.S.D. or a T.S.S.U.—see Hospital Building Note No. 22, Section V, Engineering services, for further information.
	Storage, shelves	As required	For three days' supply of sterile packs.
	Cupboard, lotion, heated	1	
	Cupboard, heated	1	For bottled sterile water.
	Worktop	1	
	Cost Guide (excluding Group I)	£—	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

(vi) *Changing rooms for theatre staff*

Two rooms, one for each sex, will normally be required. The following will be required for each:

		Quantity	Notes
Basic List			
Outer area			
Group I:	Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	
	Dispenser, soap	1	
	Mirror, long	1	
	Telephone	1	This may be sited in adjacent corridor.
	Hook, clothes..	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Stand, soiled linen	1	
	Cost Guide (excluding Group I)	£8	
W.C. Cubicle			
Group I:	W.C. suite	1	
	Fitting, toilet paper	1	
	Hook, clothes..	1	
Group III:	Brush, lavatory and holder	1	
	Cost Guide (excluding Group I)	£1	
Shower area			
Group I:	Shower fitment	1	At shoulder height.
	Shelf	1	
	Soap rack or holder	1	
	Fitment, curtain screening	1	
	Rail, towel	1	
Group III:	Curtains (shower)	As required	
	Cost Guide (excluding Group I)	£3	
Changing cubicle			
Group I:	Bench	1	
	Hook, clothes..	1	
Group IIb:	Locker, clothes	1	
	Cost Guide (excluding Group I)	£5	

(vii) *Storage*

For traction equipment, spare table parts, extra sand bags, reserve mobile equipment, etc.

		Quantity	Notes
Basic List			
Group I:	Storage cupboard	As required	
	Storage shelving	As required	
	Cost Guide (excluding Group I)	£—	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

(viii) *Plaster room*

As indicated in the Building Note (para. 73), this room, with the necessary number of tables, should also serve the orthopaedic clinics where these are sited with the Accident and Emergency Department.

		Total number of patients in 3-hour peak period			*Notes*
		60	110	160	
Basic List					
Group I:	Storage, shelf	As reqd.	As reqd.	As reqd.	
	Clock, electric	1	1	1	
	Piped oxygen connectors	As reqd.	As reqd.	As reqd.	
	Socket outlet, twin (Sparkless)	3	3	3	With indicating light.
	Socket outlet (X-ray apparatus) (Sparkless)	1	1	1	
	Socket outlet, single (Sparkless)	1	2	3	
	Illuminator, X-ray film, double	1	2	2	
	Worktop	1	1	1	
	Plaster sink unit	1	1	1	With plaster trap.
	Ceiling hooks	As reqd.	As reqd.	As reqd.	For orthopaedic clinic.
	Dispenser, soap	1	1	1	
	Basin, lavatory, with elbow action taps	1	1	1	
	Hose point and hose	1	1	1	
	Lamp, overhead, adjustable	1	2	3	
Group IIa:	Dispenser, towel	1	1	1	B.S. 1439.
Group IIb:	Chair, upright, small	2	2	2	
	Footstool	1	2	3	
	Bin, disposal, for paper towels	1	1	1	
	Bin, pedal operated	1	2	2	
	Bucket on wheels	2	3	4	
	Boyles apparatus	1	1	1	
	Frame, extension, for leg	1	2	3	
	Frame, extension, for femur	1	2	3	
	Head suspension apparatus	1	2	3	
	Rest, foot	1	2	3	
	Rest, arm	1	2	3	
	Rest, leg	1	2	3	
	Spinal traction apparatus	1	2	3	
	Stool, surgeon's	1	2	3	B.S. 3622.
	Table, plaster	1	2	3	
	Trolley, plaster	1	2	3	
	Trolley, dressing	1	2	3	B.S. 3236.
	Steps, couch	1	2	3	
Group III:	Apron, rubber	4	8	12	B.S. 2507.
	Arch, with counter pressure pads	4	4	4	
	Band, Esmach	2	2	2	
	Bender, plaster, Bohlers	2	4	6	
	Cutter, cast, electric	1	1	1	
	Cutter, wire	1	1	1	
	Jug, enamel, large	1	1	1	
	Knife, plaster	2	4	6	
	Boots, plaster	4	8	12	
	Unit pipeline, flowmeter and face-piece	1	2	2	From connectors.
	Pillow, rubber	2	4	6	
	Pliers, plaster	1	2	3	
	Shears, plaster	2	4	6	
	Splints, miscellaneous	As reqd.	As reqd.	As reqd.	
	Scissors, plaster	1	2	3	
	Spreader, plaster	1	1	2	NOTE: It is assumed that facilities for mobile X-ray will be provided from the X-ray department if required.
	Tourniquet, pneumatic	1	1	1	
	Dutch hoe with stainless steel blade	1	1	1	
	Sphygmomanometer	1	1	1	
	Cost Guide (excluding Group I)	£745	£1,065	£1,380	
Additional List					
Group I:	Fitments, curtain	—	As reqd.	As reqd.	These will be needed in the absence of partitions between tables.
Group III:	Curtaining	—	As reqd.	As reqd.	
	Cost Guide (additional list)	£—	£17	£34	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

(ix) *Plaster room stores, etc.*

		Quantity	Notes
Basic List			
(*a*) *Splint store*			
Group I:	Storage, cupboard or shelving	As required	
	Hooks or brackets	As required	
	Cost Guide (excluding Group I)	£—	
(*b*) *Plaster store*			
Group I:	Storage, cupboard or shelving	As required	
Group III:	Bin	As required	
	Scoop	1	
	Bucket	1	Non-corrosive and suitable for plaster.
	Cost Guide (excluding Group I)	£6	
(*c*) *Plaster mould store*			
Group I:	Storage, cupboard with slatted shelving ..	As required	For drying of plaster moulds.
	Cost Guide (excluding Group I)	£—	
(*d*) *Plaster disposal lobby*			
Group III:	Bin, disposal	As required	For used plasters.
	Cost Guide (excluding Group I)	£4	

(x) *Sub-waiting space*

See (*a*) Departmental accommodation (vi) Waiting areas, page 5.

(xi) *Cleaners' room*

		Quantity	Notes
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Storage	18 cu. ft.	For day-to-day stock of cleaning materials, etc.
	Racks, pegs or hooks	As required	For implements.
	Storage, cupboard, lockable, small.. ..	As required	For handbags and personal belongings.
Group IIb:	Trolley, domestic, small	2	
	Holder, paper sack	1	
Group III:	Cleaner, vacuum	1	B.S. 3028.
	Scrubber/polisher, electric	1	B.S. 3456.
	Cleaning utensils	As required	
	Cost Guide (excluding Group I)	£150	

(xii) *Plant room*

Equipment—Nil.

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

DEPARTMENTAL ITEMS

Generally, items are shown throughout the lists in rooms where they will normally be found in the Department. In addition, the items set out below relate to the Minor Operating Theatre Suite and Plaster Room as a whole, listed under (*a*) Linen, (*b*) General Items and (*c*) Central Sterile Supply Department items.

The items under (*a*) will probably be supplied from the Central Linen service and quantities shown (and cost) are intended to give guidance on the requirements of a Minor Operating Theatre Suite and Plaster Room, but the total quantities held in the Central Linen Department will depend on various factors.

The items under (*c*) will be obtained from the Central Sterile Supply Department. Therefore an assessment of the basic requirements (and cost) for section (*b*) Minor Operating Theatre Suite and Plaster Room on the scale provided in this Equipment Note has not been made, but quantities will be shown in the Equipment Note for a C.S.S.D. in due course. The list is intended to give an indication of the type and variety of items which it has been assumed will be obtained from the C.S.S.D. The cost of these items will also be included under the C.S.S.D.

		Quantity	*Notes*
Basic List			
(*a*) *Linen*			In some cases disposable items may be preferred.
Group III:	Blanket	24	
	Cap, nurse's	18	
	Cap, surgeon's	24	
	Case, pillow	36	
	Gown, nurse's	48	
	Gown, patient's	24	
	Gown, surgeon's	48	
	Mask, face	48	
	Sheet	24	
	Sheet, draw	24	
	Sheet, mackintosh/plastic	12	
	Towel, bath	12	
	Towel, dressing	72	
	Towel, hand	36	
	Towel, surgical	72	
	Trousers, surgeon's	24	
	Vest, surgeon's	24	
	Cost Guide	£310	
(*b*) *General items*			
Group I:	Directional signs, door labelling/numbering	As required	
Group IIa:	First aid fire-fighting equipment (e.g. hose-reels, extinguishers, buckets, etc.)	As required	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
	Lanterns, battery operated	As required	See Ministry of Health Technical Memorandum No. 11, Emergency Electrical Services.
Group IIb:	Stand, drip	As required	
Group III:	Bag, soiled linen	6	Unless paper containers are used.
	Apron, plastic	12	
	Container, dispensary	1	
	Auriscope	1	
	Hammer, patella	1	
	Ophthalmoscope	1	
	Razor, safety	1	
	Thermometer, clinical	3	B.S. 691.
	Thermometer, lotion	3	
	Tourniquet	1	
	Urinometer	1	
	Window curtains	As required	
	Cost Guide (excluding Group I)	£80	

	Notes
Basic List	
(*c*) *Central Sterile Supply Department*	The list is intended to give an indication of the type of item which it has been assumed will be obtained from the Central Sterile Supply Department. The cost of these will be included in the Central Sterile Supply Department.
Adaptor, Luer record	
Blades, scalpel	B.S. 2982.
Bowls, stainless steel	
Breakers, catgut	
Bronchoscopes	
Cannulae	
Catheters, various	B.S. 1695.
Clips, towel	
Cutters, ring	
Dissectors	

(*b*) MINOR OPERATING THEATRE SUITE AND PLASTER ROOM (continued)

DEPARTMENTAL ITEMS (continued)

	Notes
Basic List	
(*c*) *Central Sterile Supply Department* (*continued*)	
Forceps, artery, Spencer Wells, 5 in.	
Forceps, artery, Spencer Wells, 7 in.	
Forceps, bowl, Harrison	B.S. 3204.
Forceps, dissecting, plain	B.S. 2821.
Forceps, dissecting, toothed	
Forceps, mosquito, straight, Halstead	B.S. 3246.
Forceps, sinus, 7 in.	B.S. 3354.
Forceps, tissue	
Forceps, vulsellum	
Funnels, glass	
Gallipots, various	B.S. 1823.
Handles, Bard Parker, No. 3	
Handles, Bard Parker, No. 4	
Holders, needle	
Holders, sponge	
Hooks, aural	
Insufflators	
Jars, dressing	
Jars, ligature	
Jars, lotion	
Jugs	
Measures, glass	
Mirrors, dental	
Mirrors, laryngeal	
Myringotomes	
Needles, suture	
Needles, hypodermic, various sizes	
Probes, silver	
Proctoscopes	
Retractors, various	
Receivers	
Rods, eye	
Scissors, Mayo, straight, 6 in.	
Scissors, Mayo, curved, 6 in.	
Scissors, bandage	
Speculae, aural	
Speculae, nasal	
Speculae, vaginal, Simms	
Spuds, eye	
Syringes, various sizes	
Tracheotomy sets	
Trays, catheter	
Trays, instrument	B.S. 1823.
Tubing, rubber	B.S. 1882.
Tubes, stomach, adult and children's	
Undines	
Anaesthetic equipment	
Laryngoscopes, with spatulas	
Anglepieces, Magill	
Suction anglepieces, Magill	
Forceps, tongue	
Clausen harnesses	
Airways	
Facepieces, rubber	
Forceps, Magill	
Tubes, endotracheal, cuffed	
Tubes, endotracheal, plain	

(*c*) PREPARATION, RECOVERY AND SHORT-STAY UNIT

(i) *Bed areas*

		Single bedroom	*Group of*			*Notes*
			3 *beds*	4 *beds*	5 *beds*	
Basic List						
Group I:	G.P.O. telephone socket outlet for use with portable call-box unit..	1	As reqd.	As reqd.	As reqd.	
	Piped oxygen and suction connectors	As reqd.	As reqd.	As reqd.	As reqd.	
	Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	1	1	1	
	Bedhead light	1	3	4	5	
	Socket outlet, twin..	1	2	2	3	
	Socket outlet	1	*1	*1	*1	For bed position.
	Patient/nurse call system	1	3	4	5	
	Clock, electric	—	1	1	1	A sweep-second pointer hand may be useful.
	Wall fitting for thermometer ..	1	3	4	5	
	Shield or curtain fitting for door panel	1	—	—	—	For patient's privacy.
	Fitment, curtain screening ..	—	As reqd.	As reqd.	As reqd.	
	Dispenser, soap	1	1	1	1	
	Mirror	1	1	1	1	
Group IIa:	Dispenser, towel	1	1	1	1	B.S. 1439.
Group IIb:	Bedstead, hospital type	1	3	4	5	B.S. 1682.
	Bin, disposal, for paper towels ..	1	1	1	1	
	Chair, semi-easy	1	1	2	2	
	Chair, upright, small	1	3	4	5	
	Locker, bedside	1	3	4	5	B.S. 1765.
	Locker, clothes	1	—	—	—	See also Departmental List, page 30.
	Mattress	1	3	4	5	B.S. 1818 or 1819 or 3093.
	Table, overbed	1	3	4	5	B.S. 2483.
Group III:	Curtaining for bed cubicles ..	—	As reqd.	As reqd.	As reqd.	
	Thermometer, clinical and holder	1	3	4	5	
	Bin, waste paper	1	1	1	1	
	Cost Guide (excluding Group I)	£85	£235	£325	£400	
Additional List						
Group IIb:	Table, side, small	—	1	1	1	NOTE: Child's cot. See Departmental List, page 30. B.S. 691.
	Cost Guide (additional list)	—	£5	£5	£5	

* For general purposes.

(ii) *Changing cubicles*

For each cubicle the following:

		Quantity	*Notes*
Basic List			
Group I:	Shelf, small, mirror and coathooks.. ..	1	
	Rail	1	This will be required when movable containers are preferred to lockers.
Group IIb:	Movable containers	As required	
Group III:	Chair, upright, small..	1	Or bench. NOTE: For clothes lockers see Departmental List, page 30.
	Cost Guide (excluding Group I)	£10	

(*c*) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

(iii) *Sluice and disposal room*

		Quantity	*Notes*
Basic List			
Group I:	Bedpan washer and disinfector with automatic control	1	Or disposal unit if disposable bedpans are used.
	Sink, laboratory, with elbow action taps	1	Or sink with slab.
	Dispenser, soap	1	
	Storage, cupboard	As required	For bedpans, etc.
	Storage, cupboard, ventilated	1	For specimens.
	Racks, drainage	As required	I.e. for test tubes.
	Worktop	1	With acid resistant surface and with cupboards above and below.
	Socket outlet, single	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, pedal operated	1	Or paper sack holder.
	Bin, disposal, for paper towels	1	
	Cabinet, urine test, complete	1	
	Stand, soiled linen collection	2	
Group III:	Bedpan	6	B.S. 2588 } Or disposables.
	Bottle, urine	10	B.S. 3215 } Or disposables.
	Glass, specimen	12	
	Chamber, child's	2	
	Cost Guide (excluding Group I)	£45	

(iv) *Clean utility area*

		Quantity	*Notes*
Basic List			
Group I:	Basin, lavatory, with elbow action taps	1	
	Dispenser, soap	1	
	Storage, cupboard, high and low level	As required	For medicines, sterile packs, syringes, etc. Parking space for trolleys—see Departmental items—is needed under the worktop area or under some of the cupboards.
	Worktop	1	
	Socket outlet, single	1	
	Hotplate	1	
	Drinking water point	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, pedal operated, or paper sack holder	1	
	Cost Guide (excluding Group I)	£7	
Additional List			
Group IIa:	Dispenser, syringe	1	
	Cost Guide (additional list)	£9	

(*c*) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

(v) *Nurses' station*

		Quantity	*Notes*
Basic List			
Group I:	Telephone	1	Fitted in parallel with an indicator call light and a quiet bell which, when desired, may be switched out of circuit independent of the call light.
	Socket outlet, twin	1	
	Patient/nurse call system	1	
	Clock, electric..	1	
	Cupboard, D.D.A.	1	B.S. 2881.
	Heater, electric	1	
Group IIb:	Desk or table	1	
	Chair, upright, small..	2	
	Illuminator, X-ray film	1	
Group III:	Lamp, table, with dimmer	1	
	Desk set	1	E.g. pen stand, blotting pad, trays, etc., for correspondence and patients' records, according to individual requirements.
	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£50	

(c) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

(vi) *Pantry*

		Total number of beds			Notes
		8	10	12	
Basic List					
Group I:	Instantaneous water boiler with drip tray	1	1	1	
	Drinking water point	1	1	1	
	Sink unit, 1 sink with 2 drainers	1	1	1	Stainless steel.
	Boiling ring, double, or hotplate, double	1	1	1	
	Grill or toaster	1	1	1	
	Worktop or table, minimum 4 ft. length	1	1	1	With impervious surface.
	Socket outlet, single	4	4	4	
	Dispenser, soap	1	1	1	
	Basin, lavatory	1	1	1	Unless available nearby (Food Hygiene (General) Regulations, 1960 refer).
	Storage, cupboard unit	1	1	1	For crockery, cutlery and dry goods.
Group IIa:	Dispenser, towel	1	1	1	B.S. 1439.
	Dispenser, paper tea towel	1	1	1	
Group IIb:	Bin, pedal operated	1	1	1	For scrap food.
	Bin, rubbish	1	1	1	With rubber lid and base if appropriate; alternatively, paper sack holder.
	Trolley, general purpose	1	1	1	B.S. 3132.
	Refrigerator, small	1	1	1	
Group III:	Basin, 1 pint	1	1	1	
	Basin, sugar	2	2	2	
	Beaker	8	10	12	
	Beater, egg	1	1	1	
	Bin, bread	1	1	1	
	Board, bread, rectangular	1	1	1	
	Bottle, vinegar	1	1	1	
	Bowl, plastic	1	1	1	
	Brush, bottle and spout	1	1	1	
	Brush, nail and container	1	1	1	
	Brush, hand	1	1	1	
	Condiment set	1	1	1	
	Container, biscuit	1	1	1	
	Container, coffee	1	1	1	
	Container, sugar	1	1	1	
	Container, tea	1	1	1	
	Corkscrew	1	1	1	
	Cover, plate, aluminium	2	2	2	
	Cup, egg	4	5	6	
	Cup, feeding	1	1	1	
	Cup, tea	9	12	15	
	Dish, butter and lid	1	1	1	
	Dustpan	1	1	1	
	Fork, dessert	16	20	24	
	Jug, 2 pint	1	1	1	
	Jug, graduated	1	1	1	
	Kettle, electric, 2 pint	1	1	—	B.S. 3456: A3.
	Kettle, electric, 4 pint	—	—	1	
	Knife, bread	1	1	1	
	Knife, dessert (general purpose)	8	10	12	
	Knife, vegetable	1	1	1	
	Ladle, ¼ pint	1	1	1	
	Mixer, hand plunger type, for beverages	1	1	1	
	Opener, bottle	1	1	1	
	Opener, tin	1	1	1	
	Pan, frying, small	1	1	1	
	Plate, dinner	9	12	15	
	Plate, dessert and breakfast	9	12	15	
	Plate, soup or cereal	9	12	15	
	Plate, tea	9	12	15	
	Pot, mustard, 4 oz.	1	1	1	
	Saucepan, aluminium, 3 pint	—	—	1	B.S. 1859.
	Saucepan, aluminium, 2 pint	1	1	—	
	Saucepan, double, 2 pint	1	1	—	
	Saucepan, double, 3 pint	—	—	1	
	Saucer	9	12	15	

(c) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

(vi) *Pantry (continued)*

	Total number of beds			Notes
	8	10	12	
Basic List				
Group III (continued):				
Slice, fish, 11–12 in. overall	1	1	1	
Scoop, ice-cream, 20/24, service	1	1	1	
Spoon, table	4	4	4	
Spoon, tea	12	15	18	
Spoon, dessert	12	15	18	
Squeezer, lemon	1	1	1	
Strainer, coffee	1	1	1	
Strainer, sink	1	1	1	
Strainer, tea	1	1	1	
Teapot, 1 pint	1	1	1	
Teapot, 4 pint	1	1	1	
Timer, egg	1	1	1	
Tin, cake	1	1	1	
Tongs, food	1	1	1	
Tray	8	10	12	
Tray, serving, 9 in., circular	1	1	1	
Tumbler, glass	12	15	18	
Cost Guide (excluding Group I)	£90	£95	£100	
Additional List				
Group III: Box, cutlery	1	1	1	
Cost Guide (additional list)	£2	£2	£2	

(vii) *Patients' lavatories and bathroom*

Facilities should be provided on the basis indicated on page 14 of Hospital Building Note No. 22. The equipment is shown below on a unit basis.

	Quantity	Notes
Basic List		
For W.C.		
Group I: Bell push, patient/nurse call system	1	
W.C. suite	1	
Fitting, toilet paper	1	
Shelf	1	
Hook, clothes	1	
Basin, lavatory	1	
Dispenser, soap	1	
Mirror	1	
Grab rail	1	
Group IIa: Dispenser, towel	1	B.S. 1439.
Group IIb: Bin, disposal, for paper towels	1	
Bin, pedal operated	1	If required.
Group III: Brush, lavatory and holder	1	
Bin, waste paper	1	
Cost Guide (excluding Group I)	£4	
For bathroom or shower		
Group I: Bath or shower	1	Shower at shoulder height and thermostatically controlled.
Hook, clothes	1	
Mirror	1	
Shelf	1	
Rail, towel, heated	1	
Hand rail, wall fitted	1	Alongside and at end of bath, or grips for free standing bath.
Group IIb: Chair, upright, small	1	
Stool	1	
Group III: Mat, bath	1	
Rack, bath	1	
Thermometer, bath	1	
Brush, bath, and holder	1	
Cost Guide (excluding Group I)	£9	

(*c*) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

(viii) *Storage*

As indicated in the Building Note, provision is required within the department for extra blankets, pillows and the day-to-day stock of linen and expendable items. The following equipment will therefore be needed, but siting and requirements will be dependent on planning.

		Quantity	*Notes*
Basic List			
Group I:	Storage, cupboard(s) to accommodate trolleys	As required	For linen, blankets, etc.
	Racking over cupboard(s)	As required	
Group IIb:	Trolley, clean linen	2	
Group I:	Shelves or racking	As required	For equipment, expendable items, etc.
	Hooks, fitments, etc.	As required	
Group III:	Ladder, step	1	B.S. 1893.
	Cost Guide (excluding Group I)	£45	

(*c*) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

DEPARTMENTAL ITEMS

Generally, items are shown throughout the lists in the rooms where they will normally be found in the department. In addition, the items set out below relate to the Preparation, Recovery and Short-stay Unit as a whole, listed under (*a*) Linen, (*b*) General items and (*c*) Central Sterile Supply Department items.

The items under (*a*) will probably be supplied from the Central Linen service and the quantities shown (and cost) are intended to give guidance on the quantities required for a Preparation, Recovery and Short-stay Unit with 8, 10 or 12 beds, but the total quantities held in the Central Linen Department will depend on various factors.

The items listed under (*c*) will be obtained from the Central Sterile Supply Department. Therefore an assessment of the basic requirement (and cost) for section (*c*) Preparation, Recovery and Short-stay Unit on the scale provided in this Equipment Note has not been made, but quantities will be shown in the Equipment Note for a C.S.S.D. in due course. The list is intended to give an indication of the type and variety of items which it has been assumed will be obtained from the C.S.S.D. The cost of these items will also be included under the C.S.S.D.

	Total number of beds			*Notes*
	8	10	12	
Basic List				Disposable items may be preferred in some cases.
(*a*) *Bedding and Linen*				
Group III: Bag, soiled linen	6	6	6	
Blanket	32	40	48	
Cap, operation	12	18	24	
Case, pillow..	48	60	72	
Cloth, serviette	32	40	48	
Cloth, tray	32	40	48	
Cover, bed pan	12	18	24	
Cover, hot water bottle	8	10	12	
Counterpane	16	20	24	
Gown, dressing, washable.. ..	8	10	12	
Gown, operation	12	18	24	
Gown, nurse's, white	6	8	10	
Jacket, bed	8	10	12	
Nightdress, women's	16	20	24	
Pyjamas, men's .. .. (pairs)	16	20	24	
Sheet..	64	80	96	
Sheet, draw	48	60	72	
Nightwear, children's	8	10	12	Various sizes.
Towel, hand	24	30	36	
Towel, bath..	48	60	72	
Towel, dressing	24	30	36	
Towel, anaesthetic	24	30	36	
Slippers, washable .. .. (pairs)	8	10	12	
Cost Guide	£295	£370	£445	
(*b*) *General items*				
Group 1: Directional signs, door labelling/ numbering	As reqd.	As reqd.	As reqd.	
Incinerator(s) for toilets	As reqd.	As reqd.	As. reqd	
Group IIa: First aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As reqd.	As reqd.	As reqd.	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Lantern, battery operated.. ..	As reqd.	As reqd.	As reqd.	See Ministry of Health, Hospital Technical Memorandum No. 11, Emergency Electrical Services.
Group IIb: Rug	As reqd.	As reqd.	As reqd.	The requirements will vary according to local circumstances.
Cot, child's	1	1	1	
Stand, drip	1	1	1	
Group III: Apron, plastic	4	5	6	
Bowl, vomit..	8	10	12	
Albuminometer, Esbach	1	1	1	
Applicator, tube gauze, various ..	3	4	5	
Bath, eye	1	1	1	
Blanket, electric	1	1	1	B.S. 3456: A4.
Board, fracture .. .. (sets)	4	5	6	Various sizes.
Bottle, hot water	2	3	4	B.S. 1970.
Bowl, plastic	4	5	6	
Cover, mattress, plastic	8	10	12	
Cover, pillow case, plastic.. ..	8	10	12	
Cradle, bed	2	3	4	
Diagnostic set	1	1	1	
Dredger, powder	1	1	1	
Jug, water	8	10	12	
Hammer, patella	1	1	1	
*Knife, plaster	1	1	1	
Lamp, spirit..	1	1	1	
Locker, clothes	13	17	22	Associated with changing cubicles and bed areas.

* These items will not be required if an orthopaedic and fracture clinic is provided.

(*c*) PREPARATION, RECOVERY AND SHORT-STAY UNIT (continued)

DEPARTMENTAL ITEMS (continued)

	Total number of beds			*Notes*
	8	10	12	
(*b*) *General items* (*continued*)				
Group III (*continued*):				
Manometer	1	1	1	
Measure, glass, 1 pint	2	2	2	
Measure, glass, medicine	10	10	10	
Pillow	20	25	30	B.S. 1899.
Razor, safety	1	1	1	
Razor, electric	1	1	1	
Ring, air	1	1	1	
Sandbag	4	4	4	
*Shears, plaster	1	1	1	
Sides, bed .. .. .. (pairs)	2	2	2	
Sphygmomanometer	1	1	1	B.S. 2744.
Splints, miscellaneous	As reqd.	As reqd.	As reqd.	
Stethoscope, binaural	1	1	1	
Thermometer, clinical	8	10	12	B.S. 691.
Trolley, dressing	3	3	3	B.S. 3236.
Trolley, soiled linen	1	1	1	B.S. 2854.
Torch, pen	1	1	1	
Tumbler	8	10	12	
Unit pipeline, flowmeter and face-piece	2	3	3	From wall connectors.
Unit pipeline, suction with nozzle	2	3	3	From wall connectors.
Urinometer	1	1	1	
Window curtains	As reqd.	As reqd.	As reqd.	
Cost Guide (excluding Group I)	£450	£550	£600	

* These items will not be required if an orthopaedic and fracture clinic is provided.

	Notes
Basic List	The list is intended to give an indication of the type of items which it has been assumed will be obtained from the Central Sterile Supply Department. The cost of these will be included in the Central Sterile Supply Department.
(*c*) *Central Sterile Supply Department*	
Bowls, lotion, 6 in.	
Bowls, lotion, 8 in.	
Bowls, lotion, 10 in.	
Bowls, lotion, with lids, 8 in.	
Bowls, lotion, with lids, 10 in.	
Catheters, various	
Cutting down sets	
Depressors, tongue, plated..	
Dishes, kidney, lotion, 6 in.	
Dishes, kidney, lotion, 8 in.	B.S. 1823.
Dishes, kidney, lotion, 12 in.	
Dishes, instrument, glass, with lids	
Forceps, artery, Spencer Wells, 5 in.	
Forceps, dissecting, 5 in.	
Forceps, sinus, 5 in...	
Forceps, sinus, 6 in...	
Forceps, tongue	
Forceps, bowl, Harrison	
Forceps, Cheatle	
Funnels, glass	
Gallipots	B.S. 1823
Jugs, 2 pint	
Jugs, 6 pint	
Jugs, 8 pint	
Measures, glass, graduated..	
Needles, lumbar puncture	
Probes, silver	
Scissors, surgical, blunt point, 5 in.	
Scissors, surgical, sharp point, 5 in.	
Syringes, various	
Trays, instrument	
Tubes, oesophageal	
Tubes, rectal..	
Tubes, Ryalls	

(*d*) ORTHOPAEDIC AND FRACTURE CLINIC (if required)

(i) *Consulting rooms*

	Quantity	*Notes*
Basic List		
Consulting area		
Group I: Basin, lavatory, with elbow action taps and adjacent shelf at working level	1	
Dispenser, soap	1	
Illuminator, X-ray film, double (fixed)	1	
Mirror	1	
Telephone	1	
Socket outlet, twin	2	One with indicating light.
Mirror, long	1	In one consulting room only.
Group IIa: Dispenser, towel	1	
Group IIb: Bin, disposal, for paper towels	1	
Chair, consultant's	1	
Chair, upright, small	2	
Desk, consultant's	1	
Group III: Bin, waste paper	1	
Desk set	1	E.g. pen stand, blotting pad, correspondence trays, etc., according to individual requirements.
Examination area		
Group I: Fitment, curtain screening	13 ft.	
Socket outlet, single	1	
Socket outlet, twin	2	One with indicating light.
Lamp, adjustable	1	Ceiling or wall mounted.
Shelf, small, mirror and coathooks	1	
Group IIa: Dispenser, paper couch covers	1	
Group IIb: Bin, disposal, for paper couch covers	1	
Bin, pedal operated	1	
Chair, upright, small	1	
Couch, examination	1	B.S. 2838.
Footstool	1	
Sphygmomanometer	1	B.S. 2744.
Footrest	1	
Steps, couch	1	
Trolley, dressing	1	B.S. 3236.
Ophthalmoscope	1	
Group III: Curtains, screening (48 in. wide)	12 yds.	
Goniometer	1	
Measure, height	1	
Measure, tape	1	
Cost Guide (excluding Group I)	£145	

(*d*) ORTHOPAEDIC AND FRACTURE CLINIC (continued)

(ii) *Examination and treatment cubicles*

For each the following:

Basic List		Quantity	Notes
Group I:	Basin, lavatory, with elbow operated taps..	1	Where possible this should be shared between cubicles.
	Socket outlet, twin	2	One with indicating lights.
	Socket outlet, single	1	For general purposes.
	Spotlight, adjustable	1	Wall or ceiling mounted.
	Shelf, writing	1	
	Dispenser, soap	1	
	Fitment, cubicle curtains	As required	
	Piped oxygen and suction connectors ..	As required	
Group IIa:	Dispenser, towel	1	B.S. 1439.
	Dispenser, paper couch cover	1	
Group IIb:	Chair, upright, small..	As required	For ambulant patients.
	Footrest	1	
	Stool	1	For doctor.
	Bin, disposal, for paper towels	1	
	Trolley, dressing	1	B.S. 3236.
	Bin, disposal, or paper sack holder ..	1	
	Couch, examination	As required	B.S. 2838. As an alternative to a chair in some cubicles.
	Steps, couch	As required	
	Bin, disposal, for paper couch covers ..	1	
Group III:	Bin, waste paper	1	
	Curtains, cubicle	As required	
			NOTE: It has been assumed that piped oxygen and suction will normally be available. Associated oxygen and suction equipment is shown under Departmental Items on page 15.
	Cost Guide (excluding Group I)	£85	

(iii) *Plaster room:* see (*b*) (viii) Plaster room, page 20

(iv) *Plaster room stores, etc.*

(*a*) *Splint store:* see (*b*) (ix) (*a*) Splint store, page 33

(*b*) *Plaster store:* see (*b*) (ix) (*b*) Plaster store, page 21

(*c*) *Plaster mould store:* see (*b*) (ix) (*c*) Plaster mould store, page 21

(*d*) *Plaster disposal lobby:* see (*b*) (ix) (*d*) Plaster disposal lobby, page 21

(*d*) ORTHOPAEDIC AND FRACTURE CLINIC (continued)

(v) *Sub-waiting space*

	Number of doctor sessions				Notes
	18	27	36	45	
Basic List					
Group I: Clock, electric	1	1	1	1	
Board, notice	1	1	1	1	
Group IIb: Seating	15	20	25	30	A variety of chairs of matching design, upright and easy, with and without arms, should be provided.
Stand, umbrella	1	1	2	2	
Table, occasional	2	2	3	3	
Group III: Bin, waste or litter	2	2	3	3	
General decorative features ..	As reqd.	As reqd.	As reqd.	As reqd.	E.g. plant trough, pictures, vases, etc.
Cost Guide (excluding Group I)	£100	£125	£160	£185	
Additional List					For receptionist.
Group IIb: Table	1	1	1	1	
Chair	1	1	1	1	
Group III: Desk set	1	1	1	1	E.g. pen stand, blotting pad, etc., according to individual requirements.
Bin, waste paper	1	1	1	1	
Cost Guide (additional list)	£15	£15	£15	£15	

(vi) *Storage*

For the day-to-day stock of linen, blankets and expendable items. In addition, storage space for equipment, etc., should be planned in cupboards off the consulting rooms.

	Quantity	Notes
Basic List		
Group I: Storage, cupboard(s) to accommodate trolleys	As required	For linen, blankets, etc.
Racking over cupboards	As required	For linen, blankets, etc.
Group IIb: Trolley, clean linen	2	For linen, blankets, etc.
Group I: Shelves or racking	As required	For expendable items.
Group III: Ladder, step	1	B.S. 1893.
Cost Guide (excluding Group I)	£45	

(*d*) ORTHOPAEDIC AND FRACTURE CLINIC (continued)

DEPARTMENTAL ITEMS

Generally items are shown throughout the lists in the rooms where they will normally be found in the department. In addition the items set out below relate to the orthopaedic and fracture clinic as a whole, listed under (*a*) Linen, (*b*) General items and (*c*) Central Sterile Supply Department items.

The items under (*a*) will probably be supplied from the Central Linen services and the quantities shown (and cost) are intended to give guidance on the quantities required in the rooms listed under (*d*) Orthopaedic and fracture clinic, but the total quantities held in the Central Linen Department will depend on various factors.

The items listed under (*c*) will be obtained from the Central Sterile Supply Department. Therefore an assessment of the basic requirements (and cost) for section (*d*) Orthopaedic and fracture clinic, on the scale provided in this Equipment Note has not been made, but quantities will be shown in the Equipment Note for a C.S.S.D. in due course. The list is intended to give an indication of the type and variety of items which it has been assumed will be obtained from the C.S.S.D. The cost of these items will also be included under the C.S.S.D.

	Number of doctor sessions				*Notes*
	18	27	36	45	
Basic List					Disposable items may be preferred in some cases.
(*a*) *Bedding and Linen*					
Group III: Blanket	16	24	32	40	
Cloth, bowl	8	12	16	20	
Cloth, medicine	4	6	8	10	
Cloth, vomit	12	18	24	30	
Gown, dressing	24	36	48	60	
Gown, nurses	24	36	48	60	
Sheet	6	6	12	12	
Towel, dressing	48	72	90	120	
Cost Guide	£115	£170	£230	£290	
(*b*) *General items*					
Group I: Directional signs, door labelling/numbering	As reqd.	As reqd.	As reqd.	As reqd.	
Group IIa: First aid fire-fighting equipment (e.g. hose reels, extinguishers, buckets, etc.)	As reqd.	As reqd.	As reqd.	As reqd.	See British Standard Codes of Practice and Ministry of Health Memorandum on Hospital Fire Precautions.
Dispenser, mask	1	1	1	1	
Lantern, battery operated	As reqd.	As reqd.	As reqd.	As reqd.	See Ministry of Health Hospital Technical Memorandum No. 11, Emergency Electrical Services.
Group IIb: Rug	As reqd.	As reqd.	As reqd.	As reqd.	
Group III: Apron, plastic	12	12	12	12	
Crutches, various	16	24	32	40	
Dividers	1	1	1	1	
Dredger, powder	2	2	2	2	
Dropper, medicine	2	2	2	2	
Goniometer	1	1	1	1	
Hammer, patella	2	3	4	5	
Measure, tape	1	1	1	1	
Pillow	8	12	16	20	B.S. 1899.
Case, pillow, plastic	16	24	32	40	
Sandbag	As reqd.	As reqd.	As reqd.	As reqd.	
Stethoscope	1	1	1	1	
Stick, walking	16	24	32	40	
Thermometer, clinical	4	6	8	10	B.S. 691.
Thermometer, wall	2	2	2	2	
Torch, hand	2	3	4	5	
Torch, throat	2	3	4	5	
Tourniquet	1	1	1	1	
Window curtains	As reqd.	As reqd.	As reqd.	As reqd.	
Ruler	1	1	1	1	
Cost Guide (excluding Group I)	£95	£115	£140	£165	

(*d*) ORTHOPAEDIC AND FRACTURE CLINIC (continued)

DEPARTMENTAL ITEMS (continued)

		Notes
Basic List		The list is intended to give an indication of the type of items which it has been assumed will be obtained from the Central Sterile Supply Department. The cost of these items will be included under Central Sterile Supply Department.
(*c*) *Central Sterile Supply Department*		
Group III:	Bard Parker handles	
	Blades, scalpel	B.S. 2982.
	Bowls, lotion	
	Catheters, various	
	Clamps, penile	
	Depressors, tongue	
	Dilators, anal	
	Dishes, kidney	B.S. 1823.
	Forceps, artery	
	Forceps, bowl	B.S. 3204.
	Forceps, dissecting, plain	B.S. 2821.
	Forceps, dissecting, toothed	
	Forceps, dressing	
	Forceps, sinus	B.S. 3354.
	Funnels, various	
	Gallipots	B.S. 1823.
	Introducers, catheter	
	Jugs, various	
	Measures, glass, graduated	
	Measures, 1 pint	
	Measures, 2 pint	
	Pipettes	
	Probes, silver	
	Proctoscopes	
	Scissors, dressing	
	Scissors, stitch	
	Shears, dressing	
	Syringes, various	
	Trays, instrument	B.S. 1823.
	Tubing, rubber	B.S. 1882.
	Undines	

(*e*) TEACHING HOSPITAL INCREMENT

(i) *Teaching room*

		Quantity	Notes
Basic List			
Group I:	Board, pin-up	1	
	Socket outlet, twin	1	
Group IIb:	Chair, tutor's	1	
	Chair, upright, with arms	8	
	Chair, upright, with writing arms	8	
	Table	1	
Group III:	Bin, waste paper	1	
	Jug, water	1	
	Tumbler	1	
	Cost Guide (excluding Group I)	£80	

(ii) *Examination and treatment rooms/cubicles:* see (*a*) (xi) Examination and treatment rooms/cubicles, page 9

(*e*) TEACHING HOSPITAL INCREMENT (continued)

(iii) *Students' room*

		Quantity	*Notes*
Basic List			
Group I:	Socket outlet, twin	1	
	Storage, cupboard	1	
Group IIb:	Carpet	1	
	Chair, easy	8	
	Chair, semi-easy		
	Chair, upright, small		
	Rack, magazine	1	
	Table, occasional, low	2	
	Desk, writing, or table	1	
	Bookcase	1	
Group III:	Bin, waste paper	1	
	General decorative features	As required	E.g. pictures, vases, etc.
	Cost Guide (excluding Group I)	£160	

DEPARTMENTAL ITEMS

To take account of the additional requirements of the teaching hospital increment, the Departmental Items on page 14 will need to be increased by approximately 40 per cent of the quantities shown there in the first column.

B. Additional Accommodation

(*a*) DIAGNOSTIC X-RAY UNIT

(i) *Patients' undressing cubicles*

For each cubicle the following:

		Quantity	*Notes*
Basic List			
Group I:	Bench seat	1	
	Mirror	1	
	Hook, clothes	2	
	Shelf or open locker	1	
	Cost Guide (excluding Group I)	£—	

(ii) *Radiodiagnostic room(s)*

		Quantity	*Notes*
Basic List			
Group I:	Clock, electric	1	
	Basin, lavatory, with wrist action taps	1	
	Dispenser, soap	1	
	Worktop	1	
	Storage, cupboard and shelf	As required	
	Hook, clothes	2	
	Socket outlet, twin	1	
	Socket outlet, X-ray apparatus	1	For mobile X-ray apparatus.
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	125 kVp generator	1	
	125 kVp X-ray tube complete with cables and suspension gear	1	
	Bin, soiled linen	1	
	Bucky table, plain	1	
	Trolley, incorporating a Bucky diaphragm or cassette tunnel and grid	1	
	Vertical Bucky stand	1	
	Overhead tube mounting device	1	
	Cassette box	1	
	Footstool, patients'	1	
	Chair, upright, small	1	
	Stool	1	
	Bin, disposal	1	
	Illuminator, X-ray film	1	With dimmer switch.
	Bin, disposal, for paper towels	1	
	Protective panel for control switch table	1	This could be mobile.
Group III:	Overlay, foam	2	
	Film markers (sets)	1	
	Rack, film markers	1	
	Pillow	3	B.S. 1899.
	Positioning aids (foam blocks and sandbags)	Various	
	Gonad shields (sets)	1	
	Protective clothing (aprons, gloves) with suitable supporting devices	As required	B.S. 2606 (lead rubber gloves).
	Cassette, masking lead rubber	1	
	Cost Guide (excluding Group I)	£6,200	

(*a*) DIAGNOSTIC X-RAY UNIT (continued)

(iii) *Dark room* (*or processing room*)

		Quantity	*Notes*
Basic List			
Group I:	Worktop (incorporating waste receptacle) ..	As required	
	Storage, cupboard or drawers	As required	
	Hopper, film	1	
	Sink, with drainer	1	
	Hatch, cassette	2	
	Fitting, safe light	4	
	Dispenser, soap	1	
	Illuminator, X-ray film	1	
	Socket outlet, twin	1	
	Socket outlet, single	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Unit, processing, automatic, small	1	
	Unit, silver recovery	1	
	Chair or stool..	1	
	Bin, disposal, for paper towels	1	
Group III:	Measure, 80 oz.	1	
	Funnels, various	4	
	Bin, disposal	1	
	Marker, film, actinic	1	
	Bin, waste paper	2	
	Cassettes, with intensifying screens:		
	$4\frac{3}{4}$ in. × $6\frac{1}{2}$ in.	2	
	$6\frac{1}{2}$ in. × $8\frac{1}{2}$ in.	4	
	8 in. × 10 in.	6	
	6 in. × 12 in.	3	
	10 in. × 12 in.	8	
	14 in. × 14 in.	2	
	6 in. × 15 in.	4	
	12 in. × 15 in.	8	
	7 in. × 17 in.	2	
	14 in. × 17 in.	6	
	Cost Guide (excluding Group I)	£1,665	

(iv) *X-ray viewing area*

		Quantity	*Notes*
Basic List			
Group I:	Worktop, incorporating a viewing panel ..	1	
	Storage, cupboard or drawer	As required	
	Illuminator, X-ray film	1	
	Socket outlet, twin	1	
	Hook, clothes..	As required	
Group IIb:	Stool, high, or chair, upright	2	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£10	

(v) *Sub-waiting area*

		Quantity	*Notes*
Basic List			
Group I:	Board, notice	1	
Group IIb:	Chair	10	A variety of chairs (or benches) of matching design, upright and easy, with and without arms, should be provided.
	Table, occasional, low	2	
	Rack, magazine	1	
	Table, side	1	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£80	

(*a*) DIAGNOSTIC X-RAY UNIT (continued)

(vi) *Storage*

For films, chemicals, and mobile X-ray unit

		Quantity	*Notes*
Basic List			
Group I:	Storage, shelving or racking..	As required	
	Cost Guide (excluding Group I)	£—	

(*b*) PATHOLOGY LABORATORY

It has been assumed that only crossmatching will be undertaken in this laboratory. If other work is to be carried out additional equipment will be needed.

		Quantity	*Notes*
Basic List			
Group I:	Benching, laboratory..	As required	
	Lighting fittings, adjustable	As required	It may be necessary to augment the general lighting directly over work benches.
	Board, notice	1	
	Sink, laboratory, with laboratory type fittings	As required	
	Storage, cupboard, drawer and shelf ..	As required	
	Gas point, twin outlet	1	
	Socket outlet, twin trunking system ..	1	For each 3 ft. of laboratory benching.
	Telephone	1	
	Clock, electric..	1	May have a sweep second hand.
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Bin, disposal, for paper towels	1	
	Chair or stool, laboratory	3	
	Table, small	1	
	Cabinet, filing, for microslides	1	
Group III:	Balance, centrifuge tube	1	
	Bath, water, electric, thermostatic	2	
	Centrifuge, 200 ml. capacity, electric ..	1	
	Clock, interval timer, 60 min.	1	
	Clock, interval timer, 4 hour	1	
	General glassware	As required	
	Graduated glassware..	As required	
	Laboratory sundries	As required	
	Microscope and accessories	1	
	Refrigerator, 3·7 cu. ft.	1	
	Cost Guide (excluding Group I)	£735	

(*c*) CLEANERS' ROOM

		Quantity	*Notes*
Basic List			
Group I:	Bucket sink	1	
	Drainer or worktop	1	At working height for washing of cloths, etc.
	Storage	18 cu. ft.	For day-to-day stock of cleaning materials, etc.
	Racks, pegs or hooks	As required	For implements.
	Storage, cupboard, lockable, small.. ..	As required	For handbags and personal belongings.
Group IIb:	Trolley, domestic, small	2	
	Holder, paper sack	1	
Group III:	Cleaner, vacuum	1	B.S. 3028.
	Scrubber/polisher, electric	1	B.S. 3456: B9.
	Cleaning utensils	As required	
	Cost Guide (excluding Group I)	£150	

(*d*) SISTER'S OFFICE FOR ORTHOPAEDIC AND FRACTURE CLINIC

		Quantity	Notes
Basic List			
Group I:	Board, notice	1	
	Clock, electric	1	
	Hook, clothes	2	
	Mirror	1	
	Telephone	1	
	Socket outlet, twin	1	
Group IIb:	Bookcase	1	
	Chair, desk	1	
	Chair, arm	1	
	Chair, upright, small	2	
	Cupboard, storage, lockable	1	
	Desk	1	
	Table, side, small	1	
Group III:	Bin, waste paper	1	
	Desk set	1	As required, e.g. inkstand, blotter, trays, etc.
	Rack, stationery	1	Unless incorporated in the desk or cupboard.
	Cost Guide (excluding Group I)	£65	

(*e*) TREATMENT ROOM FOR ORTHOPAEDIC AND FRACTURE CLINIC

		Quantity	Notes
Basic List			
Group I:	Basin, lavatory, with elbow-action taps	1	
	Storage, cupboard	As required	
	Socket outlet, twin	2	One with indicating light.
	Socket outlet, single	1	
	Spotlight, adjustable	1	Wall or ceiling mounted.
	Clock, electric	1	With sweep second hand.
	Illuminator, X-ray film	1	
	Dispenser, soap	1	
	Shelf, writing	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
	Dispenser, paper couch covers	1	
Group IIb:	Chair, upright, small	1	
	Stool	1	
	Bin, disposal, for paper towels	1	
	Trolley, dressing	1	B.S. 3236.
	Bin, disposal, or paper sack holder	1	
	Couch, examination	1	B.S. 2838.
	Steps, couch	1	
	Bin, disposal, for paper couch covers	1	
Group III:	Bin, waste paper	1	
	Cost Guide (excluding Group I)	£75	

(*f*) FITTING ROOM FOR SURGICAL APPLIANCES

		Quantity	Notes
Basic List			
Group I:	Basin, lavatory, with elbow action taps ..	1	
	Dispenser, soap	1	
	Spotlight, adjustable	1	
	Socket outlet, twin	1	
	Storage, cupboard, lockable..	As required	
	Mirror, wall, full-length	1	
	Hook, clothes..	As required	
	Ceiling hoist	1	Over couch. Alternatively, a wall-bar.
Group IIa:	Dispenser, towel	1	B.S. 1439.
	Dispenser, paper couch cover	1	
Group IIb:	Bin, disposal, for paper towels	1	
	Bin, disposal, for paper couch covers ..	1	
	Chair, upright, small..	3	
	Couch, examination	1	B.S. 2838.
	Steps, couch	1	
	Desk or table	1	
	Cabinet, filing, four-drawer	1	
	Screening	As required	
	Footstool	1	
Group III:	Desk set	1	E.g. pen stand, blotting pad, etc., according to individual requirements.
	Blocks .. .. (set)	1	For measuring leg shortening.
	Cost Guide (excluding Group I)	£75	

(*g*) CLEAN AND DIRTY UTILITY ROOMS: see (*a*) (xii) and (*a*) (xiii), Clean and Dirty Utility Rooms, page 10

(*h*) RESEARCH ROOM

Since the equipment for this room will depend on the nature of the research undertaken, only basic fittings and furniture which are unlikely to vary are shown below.

		Quantity	Notes
Basic List			
Group I:	Benching, laboratory..	As required	
	Storage, cupboard, drawer and shelf ..	As required	
	Lighting fittings, adjustable..	As required	It may be necessary to augment the general lighting directly over workbenches.
	Socket outlet, twin trunking system ..	1	For each 3 ft. of laboratory benching.
	Sink	As required	
	Gas point, twin outlet	1	For each 6 ft. of laboratory benching.
	Clock, electric..	1	May have a sweep second hand.
	Dispenser, soap	1	
Group IIa:	Dispenser, towel	1	B.S. 1439.
Group IIb:	Chair or stool, laboratory	1	For each member of the staff.
	Bin, disposal, for paper towels	1	
Group III:	Bin, waste paper	1	
	Tray, filing	3	
	Cost Guide (excluding Group I)	£10	

(*i*) TEA BAR

If exceptionally a Tea Bar is required, the equipment would be as listed in the Tea Bar in the Out-patients Department, Equipment Note No. 12.

Accident and Emergency Department

DEPARTMENTAL COST SUMMARY

(To be read in conjunction with the explanatory notes in Section IV of this Equipment Note and Section IV of Hospital Equipment Note No. 1)

The room cost guide figures for basic equipment (Groups II and III), applied to standard schedules of basic accommodation for departments of various sizes, suggest departmental equipment cost totals of the following order:

	Total number of patients in 3-hour peak period		
	60	110	160
	£	£	£
(*a*) Departmental accommodation	4,950	6,000	6,975
(*b*) Minor operating theatre suite and plaster room	4,250	4,575	4,900
(*c*) Preparation, recovery and short-stay unit	1,650	2,000	2,300

	Number of doctor sessions			
	18	27	36	45
(*d*) Orthopaedic and fracture clinic	£1,900	£2,750	£3,550	£4,100

(*e*) Teaching hospital increment £900

In these totals no account is taken of the following:

(*a*) Equipment required for basic accommodation, additional to the basic list, some guidance on which is given under the appropriate rooms;

(*b*) Equipment required in " additional accommodation ", cost guides for which are shown on the appropriate pages as for basic accommodation.

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Binders for this series of Equipment Notes are available from H.M. Stationery Office, price 6*s* 0*d* net (by post 6s. 9d.).

Printed in England for Her Majesty's Stationery Office by The Campfield Press, St. Albans.

Wt. 2862/9660 K.36

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Published by
HER MAJESTY'S STATIONERY OFFICE

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